

29 November 2015

Our ref: HD/Letchworth/12.15  
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To: Members of the Letchworth Committee of North Hertfordshire District Council (Councillors: Mike Rice (Chairman), Paul Marment (Vice-Chairman), Clare Billing, John Booth, Julian Cunningham, Gary Grindal, T.W Hone, Lorna Kercher, David Levett, Sandra Lunn, Ian Mantle, Mrs. L.A. Needham and Deepak Sangha).

You are invited to attend a

## **MEETING OF THE LETCHWORTH COMMITTEE**

to be held at

**COMMITTEE ROOM 1, COUNCIL OFFICES, GERNO  
ROAD, LETCHWORTH GARDEN CITY**

on

**WEDNESDAY, 9 DECEMBER 2015**

at

**7.30p.m.**

Yours sincerely,



David Miley  
Democratic Services Manager

## AGENDA

<b>ITEM</b>	<b>PAGE</b>
<b>1. APOLOGIES FOR ABSENCE</b>	-
<b>2. MINUTES – 9 SEPTEMBER 2015</b>	-
<p>To take as read and approve as a true record the minutes of the meeting of this Committee held on the 9 September 2015.</p>	
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chairman will decide whether any item(s) raised will be considered.</p>	
<b>4. CHAIRMAN’S ANNOUNCEMENTS</b>	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
<b>5. PUBLIC PARTICIPATION</b>	-
<p>To receive presentations and petitions from members of the public including:</p> <ol style="list-style-type: none"><li>1. Imajica Theatre Company;</li><li>2. Hitchin Kings Basket Ball Club.</li></ol>	
<b>6. GRANTS AND COMMUNITY UPDATE</b>	1
<b>REPORT OF THE HEAD OF POLICY AND COMMUNITY SERVICES</b>	
<p>To advise the Committee on the activities and actions of the Community Development Officer and to advise on the current expenditure and balances of the delegated budgets.</p>	
<b>7. LETCHWORTH SUSTAINABILITY FORUM</b>	-
<p>The Chairman has invited the Letchworth Sustainability Forum to give a presentation.</p>	

<b>ITEM</b>		<b>PAGE</b>
<b>8.</b>	<b>SECTION 106 AND UNILATERAL UNDERTAKINGS</b> REPORT OF HEAD OF DEVELOPMENT AND BUILDING CONTROL	<b>15</b>
	To provide an annual update on the details of the current Section agreements and Unilateral Undertakings.	
<b>9.</b>	<b>INFORMATION NOTE – LAND AT RADBURN WAY</b> INFORMATION NOTE OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT	<b>45</b>
	To inform Members of the outcomes of Cabinet’s consideration of this matter on 29 September 2015.	
<b>10.</b>	<b>WARD AND OUTSIDE ORGANISATIONS – MEMBERS’ REPORTS</b>	<b>-</b>
	To receive any oral reports from Members regarding Ward matters and Outside Organisations.	

**The meetings of the Letchworth Committee for the Civic Year 2015/2016 will be held on:**

**27 January 2016**

**9 March 2016**